PROCEDURE TO BE FOLLOWED FOR REGISTERING YOUR WARD:

A. Parents can download and submit the Registration Form for Admission (Link is provided in this pdf). Alternatively, they may collect the Registration Form from the School Reception between 8:30 a.m. to 11:30 a.m. on all working days.

INSTRUCTIONS FOR ONLINE REGISTRATION FOR ADMISSION

1. Please Note that payment of Rs. 25 is to be done by UPI/Debit Card/Credit Card (NetBanking option is Currently Unavailable.)

2. Click Here for Online Admission Option(Currently not enabled).

3. Fill in the basic details and click on the 'save & next' button to complete you registration.

4. You will receive an Email notification with your Form number and Password.

5. After filling in the necessary information, upload all the required documents=>(Aadhar Card Nos, Email addresses and Mobile Nos. are mandatory to be filled. Upload (1) **Student's Photograph (2) Parents Photographs** (3) **Date of Birth Certificate** (4) **Address Proof (Driving License/Aadhar Card/Voter ID Card/Passport)**

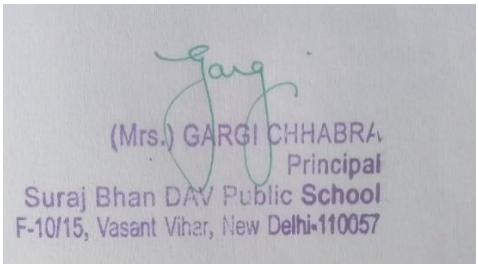
6. Pay the online Registration fees of Rs. 25 (non – refundable).

7. Take / keep a printout of the online submitted form for your own reference.

8. Please Note that Printout of Online Forms are not required to be submitted physically at the reception.

Kindly note

- You must fill out, all required details on the online Registration form.
- Any incomplete Form/Document will result in the rejection of your application.
- The list of shortlisted candidates will be displayed on the school website on schedule date.
- For any Admission query please contact 011-40810474 or 8595221797.



INSTRUCTIONS FOR OFFLINE REGISTRATION FOR ADMISSION

1. Registration Form can be obtained from school Reception on payment of Rs. 25/- on all working days between 8:30 a.m. to 11:30 a.m (From 4 Dec-2025 onwards).

   OR

   Download the Registration Form (Click Here)

   Bring the printed filled form along with the following documents:

   (i) Student's Photograph

   (ii) Copy of Date of Birth Certificate.

   (iii) Any two valid Address Proof viz. Ration Card/ Smart Card issued in the name of Parent (Mother/Father having name of the child), Domicile certificate of child or his/her parent. Voter I-Card (EPIC) of any of the parents or child, Aadhar Card/ UID Card issued in the name of any of the parent, Passport, Driving License.

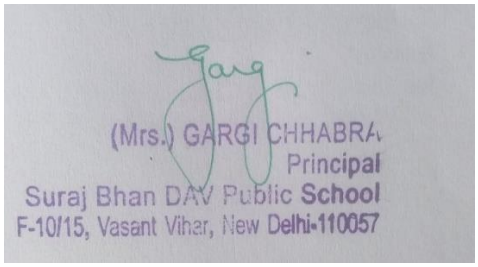
2. Submit these documents at school Reception with Registration Fee of Rs. 25/- (non Refundable)

B. Completed Form along with following documents enclosed must be submitted at School Reception between 8:30 a.m. & 11:30 a.m. till 27.12.2025

Incomplete/ Incorrect/ Duplicate registration forms will be rejected.

LAST DATE FOR SUBMISSION OF FILLED REGISTRATION FORM WITH ALL DOCUMENTS IS 27.12.2025 SATURDAY UPT0 2 P.M.

First List of selected candidates will be displayed on	23.01.2026 (Friday)
Closure of Admission	19.03.2026 (Thursday)



ALLOCATION OF POINTS FOR ADMISSION TO NURSERY (BAL VATIKA / PRE-SCHOOL (GENERAL CATEGORY) : SESSION : 2026-27

Sr. No.	Criteria	Marks
1	**Distance** Up to 8 Km. 8Km. To 10 Km. Above 10 KM.	 70 65 60
2	**Sibling** (Real Brother / Sister only) studying in SBDAV Public School	20
3	**Parent Alumni** **TOTAL**	10 **100**

